

ASCET TAFE

Application to Re-Issue a Qualification

Please complete this form and send it back to Ascet TAFE with a copy of your identification and payment

| | |
|-------------------------|--|
| Name: | |
| Current Address: | |
| Date of Birth: | |

You must attach a copy of your photo identification, such as a Driver's License, Passport or Key Card.

Copy of Identification attached: Yes No

Qualification Details

| | | | |
|--|--|-------------------------------|--|
| Address at time of Qualification: | | | |
| Date of Issue: | | Type of Qualification: | |

Reason for Re-Issue

- Lost
 Destroyed/Damaged
 Other _____
 Change of Name (Proof of old and new name must be attached. See below.)

| | |
|--|--|
| Previous Name: | |
| New Name: | |
| Copy of Deed Poll Attached: | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Copy of Birth Certificate Attached: | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Certificate Re-Issue Fee:

- \$30** (fee for certificates originally issued within the last 12 months)
 \$50 (fee for certificates originally issued 12 months ago or more)

Payment Details: Cash Cheque Money Order

Credit Card: Visa Mastercard Online (<https://www.ascet.edu.au/pay-an-account.html>)

No. _____ **Expiry:** ____ / ____

Cardholder's Name: _____ Signature: _____

| | | |
|-------------------------|-------------|-------------|
| Office Use Only: | | |
| _____ | _____ | _____ |
| Approved | Name | Date |
| _____ | _____ | _____ |
| Issued | Name | Date |

Contact Us:

ASCET TAFE

Level 1, 255 Bourke Street, Melbourne, Vic, 3000

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✉ info@ascet.edu.au | www.ascet.edu.au