Statement of Tuition Assurance

Ascet Tech complies with tuition assurance requirements.

Under the provisions of the *Higher Education Support Act 2003* (HESA) and the associated Higher Education Support (VET) Guideline 2015, Ascet Tech is required to provide a tuition assurance arrangement for persons, other than overseas students*, who are enrolled in higher education courses it offers. This requirement is to protect students in the event that Ascet Tech ceases to provide a course of study in which a student is enrolled.

In the event that Ascet Tech ceases to provide a course of study in which a student is enrolled the student will have the choice, for each VET unit of study (each affected unit) forming part of the course that the student is enrolled in at that time, of:

A. The “VET Course Assurance Option” that is an offer of a place in a similar VET course of study that:
   - comprises VET units of study that is being undertaken as part of a *VET course of study that meets any requirements set out in the Higher Education Support (VET) Guideline 2015*; and
   - Is undertaken with a second provider without any requirement to pay the second provider any VET tuition fees for any replacement units.

OR

B. The “VET Tuition Fee Repayment Option” that involves:
   - refunding the student’s up-front VET payments (if any) for any affected units; and
   - Re-crediting the student’s FEE-HELP balance in respect of any affected units.

Ascet Tech has met the tuition assurance requirements of the HESA through its current membership of the Australian student Tuition Assurance Scheme (ASTAS) operated by TAFE Directors Australia (TDA). Contact details for TDA are:

National Secretariat
Sydney Turner Hall (Building B) - Ultimo College
Cnr Mary Ann and Harris Streets
731-695 Harris Street
Ultimo NSW 2007
Po Box 707, Broadway NSW 2007
Telephone: + 61 2 9217 3180
Facsimile: + 61 2 9281 7335
[www.tda.edu.au](http://www.tda.edu.au)

If Ascet Tech ceases to provide a course of study, TDA will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify TDA of the choice they have made for each affected unit. TDA will provide this Offer within twenty *Business Days* after it knows, or should know by reasonable enquiries that the Ascet Tech has ceased to provide the course or study.

A student may choose either:

*The VET Course Assurance Option:*

Under the course assurance option, a student will be offered a place in a similar course of study by TDA. If the student accepts this option, TDA will make all necessary arrangements to ensure a student is able to enrol with the other provider in the similar course of study. This offered course will lead to the same or a comparable qualification without any requirement on the part of the student to pay the provider any student contribution or tuition fee for any replacement units (that is, units that the student had commenced but not completed because the course ceased to be offered). A student will receive full credit from the other higher education provider for any units of study successfully completed at Ascet Tech.
The other provider nominated by TDA may have different contribution amounts or tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study the Ascet Tech ceased to provide but which the student had not yet started studying.

A student is not obliged to enrol in a course of study with the other provider offered by TDA under the Course Assurance Option. However, if he/she enrols with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with Ascet Tech or to offer replacement/s unit free of charge.

OR

*The VET Tuition Fee Repayment Option:*

Under the VET Tuition Fee Repayment Option, TDA undertakes to pay the student the total of any up-front payments already paid by the student for any units of study the student has commenced but not completed because the course ceased to be offered. Students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted units.

This *Statement of Tuition Assurance* is made available to prospective and current students on the Ascet Tech website and in the Student Handbook.

Ascet Tech ensures that, when enrolling a student, the student is provided with clear information about how to access (on Ascet Tech’s website) the statement of VET tuition assurance.